

Office of the Sheriff

COUNTY OF SARATOGA
6012 COUNTY FARM ROAD
BALLSTON SPA, NEW YORK 12020
(518) 885-2467

TRANSFER OF PISTOL LICENSE TO ANOTHER COUNTY IN NEW YORK STATE

IN ORDER TO TRANSFER YOUR RECORDS TO YOUR NEW COUNTY, WE
REQUIRE THE FOLLOWING:

1) AMENDMENT FORM COMPLETED

- PUT YOUR OLD (SARATOGA COUNTY) ADDRESS AT THE TOP
- NEXT TO "TRANSFERRED FROM," WRITE "SARATOGA COUNTY"
- NEXT TO "TRANSFERRED TO," WRITE THE NAME OF YOUR NEW COUNTY
- UNDER TRANSACTION TYPE(S) CHECK OFF "ADDRESS CHANGE" AND "TRANSFER"
- UNDER AMEND LICENSE FOR THE FOLLOWING PUT YOUR NEW ADDRESS NEXT TO "NEW PHYSICAL ADDRESS"
- BE SURE TO ANSWER THE QUESTION AT THE BOTTOM OF THE FORM, AND SIGN YOUR NAME BENEATH IT.

2) \$5.00 POSTAL MONEY ORDER OR CHECK MADE PAYABLE TO SARATOGA COUNTY.

3) \$5.00 POSTAL MONEY ORDER OR CHECK MADE PAYABLE TO YOUR NEW COUNTY.

4) SELF-ADDRESSED STAMPED ENVELOPE.