

Office of the Sheriff

County of Saratoga

6012 County Farm Rd Ballston Spa, NY 12020

records@saratogacountyny.gov 518-885-2465

Required for a Duplicate (replacement) Pistol Permit License:

- This form completed
- **Amendment form completed and sent as a coversheet**
- \$20.00 fee for Duplicate license/photo and processing

Once your Duplicate license has been approved by the Judge, we will contact you to come in for a photo if one is not on file (bring your old license in at that time). If we have a photo on file, your new license will be mailed to you (you can mail back your old license).

Fully complete the following information below. We suggest you take the serial numbers directly from your handguns. This helps determine if there is a discrepancy.

NAME: _____

LICENSE NO. _____ DATE ISSUED: _____

ADDRESS: _____

DAYTIME PHONE#: _____ DOB: _____

HEIGHT: _____ WEIGHT: _____ LICENSE IS: LOST/DAMAGED/ILLEGIBLE/IN NEED OF UPDATE

OFFICE USE ONLY:

Weapons on my permit:

R: _____

GC: _____

Make	Model	Serial #	Caliber	R/A
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____